

# **ScopeofITServices**

Our IT Department provides a wide range of services to support the hospital's clinical and administrative operations. These services include the design, implementation, and maintenance of information systems, technical support, and training to hospital staff. Our ITD epartment also ensures these curity, integrity, and availability of patient data and hospital information systems.

#### **KeyServices:**

# 1. InformationSystemsManagement

Our IT Department is responsible for designing, implementing, and maintaining hospital information systems, including Electronic Health Records (EHRs), Laboratory Information Systems (LIS), and Radiology Information Systems (RIS)etc.. OurITDepartment ensuresthatallinformationsystems are running smoothly, efficiently, and securely.

- > EHRimplementationandoptimization
- Laboratoryinformationsystemsupport
- > Radiologyinformationsystemmanagement
- PurchaseandInventoryManagement System
- HRMS(HumanResourceManagementSystem)
- MRD(MedicalRecordsDepartment)
- Financeand Accounting

#### 2. TechnicalSupport

Our IT Department provides technical assistance and support to hospitalstaff, including help desk services, hardware and software support, and network troubleshooting.OurITDepartmentprovidestechnical supporttoensurethat hospital staff can effectively use technology to deliver high-quality patient care.

#### **Key Features:**

- Helpdeskservicesforhospital staff
- > Hardwareandsoftwaresupportforclinicalandadministrative systems
- Networktroubleshootingandresolution

# 3. <u>DataSecurityandCompliance</u>

OurITDepartmentensuresthesecurity,integrity,andavailabilityofpatient data and hospital information systems, including compliance with regulatory requirements such as HIPAA. Our IT Department protects patient data and ensuresthatallinformationsystemsarecompliantwithregulatoryrequirements. **Key** 

#### Features:

- Dataencryptionandaccess controls
- CompliancewithHIPAAandotherregulatory requirements
- > Regularsecurityauditsandrisk assessments

# 4. NetworkandInfrastructureManagement

Our IT Department designs, implements, and maintains the hospital's network and infrastructure, including local area networks (LANs), wide area networks (WANs), and wireless networks. Our IT Department ensures that the hospital's network and infrastructure are running smoothly, efficiently, and securely.

- Networkdesignandimplementation
- Infrastructuremaintenanceandupgrades
- Wirelessnetworksupport

# 5. <u>VPN(VirtualPrivateNetwork)</u>

Our IT Department enables access to provide secure remote access to hospital systems and data for their IT selected employees, application solution providers and consultants where they can access the system securely.

#### **Benefits**

<u>Secure Connection</u>: A secure, encrypted connection between the user's deviceand the hospital's network.

<u>Remote Access</u>: Our authorized personnel can access hospital systems and data from anywhere, at any time.

<u>DataProtection</u>:OurVPNsprotectsensitivepatientdataandhospitalinformation from unauthorized access.

#### **KeyFeatures**

Encryption: Our VPNs use encryption protocols to protect data in transit.

<u>Authentication</u>:OurVPNsrequireuserstoauthenticatebeforeaccessinghospital systems and data.

<u>AccessControls</u>:OurVPNscanbeconfiguredtorestrictaccesstospecific systems, data, or applications.

# 6. ApplicationDevelopmentandSupport

Our IT Department develops and supports custom applications, including clinical and administrative applications. Our IT Department provides application development and support services to meet the unique needs of the hospital.

- Customapplicationdevelopmentforclinicalandadministrativeneeds
- Applicationsupportandmaintenance
- > Integrationwithotherhospitalsystems

#### 7. WebandDigitalOperations

Our IT Department handles web operations which includes web managementactivitieslikedomain,hosting,securityassociatedserviceslikeweb access firewall and other digital operations service which contains, digital signages, landing pages, social account management and many more.

#### 8. <u>VirtualConsultation</u>

We are using outsourced services for doing virtual consultations named ICliniq which is a standard telemedicine platform that enables virtual consultations between patients and health care professionals, in compliance with the guidelines set by the Ministry of Health and Family Welfare (MOHFW), Government of India.

#### **KeyFeatures**

- 1. <u>Consultwith doctors remotely</u>: Patientscanconnectwithdoctors through video consultations, reducing the need for in-person visits.
- 2. <u>Accessspecialist care</u>: Patients can consult with specialists from various fields, including cardiology, dermatology, and more.
- 3. <u>Sharemedical records</u>: Patients can share their medical records and test results with their doctors, ensuring comprehensive care.

# 9. TrainingandEducation

OurITDepartmentprovidestrainingandeducationtohospitalstaffonthe useofinformationsystemsandtechnology.OurITDepartmentprovidestraining and education to ensure that hospital staff can effectively use technology to deliver high-quality patient care.

- Trainingsessionsfornewemployees
- Ongoingeducation and support for hospital staff
- > Developmentoftrainingmaterialsand documentation

# 10. <u>DisasterRecoveryandBusinessContinuity</u>

OurITDepartmentensurestheavailabilityofinformationsystemsanddata in the event of a disaster or disruption. Our IT Department develops and implements disaster recovery and business continuity plans to ensure that the hospital can continue to operate in the event of a disaster or disruption.

#### **KeyFeatures:**

- DevelopmentofDisasterRecoveryPlans
- ImplementationofBusinessContinuity Plans
- > Regulartestingandexercisestoensureplaneffectiveness

# 11. <u>ITProject Management</u>

OurITDepartmentmanagesITprojects,includingplanning,execution,and monitoring.OurITDepartmentprovidesprojectmanagementservicestoensure thatITprojectsarecompletedontime,withinbudget,andtotherequiredquality standards.

#### **KeyFeatures:**

- Projectplanningand initiation
- Projectexecutionand monitoring
- > Projectclosureandevaluation

# 12. <u>ITConsultingandAdvisoryServices</u>

OurITDepartmentprovidesITconsultingandadvisoryservicestohospital staff and leadership to make informed decisions about new technology advancement, security risk factors and other key strategies.

- > ITstrategydevelopment
- Technologyassessmentsandrecommendations
- > ITgovernanceandpolicydevelopment

# 13. <u>ITGovernanceand Compliance</u>

Our IT Department ensures that IT systems and processes are compliant withregulatoryrequirements and industry standards. Our IT Department ensures that IT systems and processes are compliant with regulatory requirements and industry standards.

- > CompliancewithHIPAAandotherregulatory requirements
- > Adherencetoindustrystandardsandbestpractices
- > Regularauditsandriskassessmentsto ensurecompliance.